

VATUSA COMPETENCY REVIEW AND CERTIFICATION					
Student Name & CID:	Operation Position:	Facility:			
Review date:					
Please make comments on the fourth page of this form					
Performance Category:	Performance Indicator:	NOT OBSERVED	COMMENDABLE	SATISFACTOR	UNSATISFACTORY
A. Theory	1. Demonstrates knowledge of the radar controller with respect to the TRACON airspace				
	a. Explains IFR/VFR, IFR/IFR, and VFR/VFR separation minima in class B, C, and D airspace				
	b. States what the one-in/one-out rule is and where it is applicable				
	c. Defines what an MVA, MIA and MSA is.				
	2. Explains the various symbology on departure, arrival, and approach chart/plates				
	a. Identifies crossing restrictions				
	b. Identifies and defines IAF, MAP, and FAF				
	c. Explains the difference between precision and non-precision approaches				
	d. Holding fix and alternate holding fix identifies on one instrument approach plate				
	B. Practical	1. Clears pop-up IFR aircraft without error			
2. Establishes radar contact with aircraft using proper phraseology and technique (including vectoring at or above MVA)					
3. Aircraft are separated and sequenced without loss of separation or airspace violations*					
4. Positive control is maintained					
5. Aircraft are given weather, altimeter and approach to expect as necessary					
6. Traffic call-outs and traffic alerts are given using prescribed phraseology (including proper application of visual separation)					
7. Approach clearances are given using proper phraseology					
a. ILS approach					
b. RNAV approach					
c. Visual approach (charted visual#)					
8. Departures are vectored onto departure routing as necessary					
9. One-in/one-out rule is not violated					
10. Holding clearances are issued with proper phraseology					
11. Holding clearances are cancelled with proper phraseology					

	12. Airspace is effectively utilized and managed				
C. Coordination	1. Ensures relief briefing was understood				
	2. Conducts relief briefing at end of exam properly				
	3. Utilizes APREQ and point-outs properly				
	4. Properly transfers control of aircraft when required				
D. Professional Development	1. Communications are done in a professional manner				
	2. Only gives communications when necessary^				
	3. Effective working speed is maintained^				
	4. Manages frequency^				
Notes:					
Instructor name & CID:					
OTS RESULT: CERTIFICATION CONTINUATION OF OJT					

Notes to instructors:

Not Observed: Any item marked as “Not Observed” must be explicitly tested in an oral portion of the OTS if it is in Category A or C. No item in Category B may be marked as “Not Observed”, and items in Category D may be observed generally to meet a “Satisfactory” level.

Commendable: Meeting the commendable standard for the DID(s) associated with this area this may be marked as such. Should a DID list NONE as the commendable, an instructor may award a commendable level of performance as they see fit.

Satisfactory: Meeting the standard required by the DID(s) associated with that area.

Needs Improvement: Meeting the standard in spirit but lacking in an adequate level of execution or depth. Continued performance at this level must not lead to a certification. An area where a student/developmental needs improvement may be marked as “SATISFACTORY” and a note made in the note box detailing where and how the student/developmental’s performance just missed the standard. Any results with a Needs Improvement (NI) must be discussed with the student and rectified before continuing on to their next level of training. Only one area may be marked as NEEDS IMPROVEMENT, any other area marked as such must result in no certification.

Unsatisfactory: Fails to meet the standard associated with the DID(s) that test this area. Any area with an Unsatisfactory necessitate the student/developmental failing the OTS. Reasons for failure must be noted and discussed with the student/developmental.

Mark CERTIFICATION is the student/developmental has had all marks of at least SATISFACTORY (unless a NEEDS IMPROVEMENT is permissible). Mark CONTINUATION OF OJT if the student/developmental has at least one UNSATISFACTORY mark.

* Student/developmental may commit at most one loss of separation or airspace violation to earn a SATISFACTORY. Instructors are cautioned to not charge an UNSATISFACTORY rating under this category if the error was due to a mistake made by the Instructor. If there were ample opportunity for the student/developmental to fix the problem, a NEEDS IMPROVEMENT may be awarded and the student still passed. Details of what occurred must be noted in Notes area.

¥ Positive control is demonstrated by ensuring that any climb, descents, vectors, clearance or other control instructions do not place the separation of aircraft in doubt.

Charted visual approach if the facility has one, this may be demonstrated via a simple question of how this clearance would work

^ define a non-critical area where compliance is recommended but not required

* * * Save this form as CID-S3OTS# (where # is the OTS attempt) * * *

THIS FORM MUST BE FILED IN ACCORDANCE WITH GUIDELINES FROM YOUR TRAINING ADMINISTRATOR.

RESET ENTIRE FORM